


**Kewaunee Labway India Private Limited**  
**Sustainable Procurement Policy**

<b>Policy Owner</b>	Sunil Kumar. D
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<b>Reviewed by (VP- Finance, Treasury and Compliance)</b>	<i>Ravi Tibrewal.</i>
<b>Approved by (Managing Director)</b>	

## 1.0 Introduction

Kewaunee Labway India Pvt. Ltd. (Kewaunee or the Company) is committed to integrating sustainability into all aspects of its procurement and supply chain operations. As a global leader in laboratory furniture, fume hoods, biosafety equipment and turnkey laboratory infrastructure, we understand our responsibility to contribute to environmental protection, ethical sourcing and socially responsible business practices.

Our long-term vision is to create safe, innovative and sustainable laboratory environments while ensuring our procurement decisions support responsible business conduct and global sustainability goals. This policy embeds how we embed environmental stewardship, social responsibility, ethical integrity, and economic stability into procurement in alignment with international standards.

## 2.0 Scope

This policy applies to all domestic and international procurement activities of Kewaunee Labway India Pvt. Ltd. It covers the sourcing of raw materials, engineered components, chemicals, metals, packaging materials, machinery, logistics, services, and subcontracted operations. It is applicable to all employees, contractors, supply chain partners, suppliers, and service providers engaged with Kewaunee.

## 3.0 Principles

We uphold the following principles to guide its sustainable procurement activities, ensuring that every purchasing decision contributes to environmental protection, responsible sourcing, ethical conduct, and long-term value creation.

- **Accountability:** We acknowledge our responsibility for the environmental, social, and ethical impacts arising from our procurement activities. All individuals involved in procurement are expected to make decisions that reflect due care, professionalism, and alignment with Kewaunee's sustainability objectives.
- **Transparency:** We emphasize openness and clarity in all supplier interactions. We expect suppliers to disclose relevant information about their sourcing practices, material origins, environmental impacts and workplace conditions, enabling meaningful traceability and informed decision-making.
- **Compliance and Ethical Conduct:** All procurement activities must comply with applicable laws, regulations and international standards related to labor rights, human rights, environmental protection and occupational health and safety. Kewaunee upholds a zero-tolerance approach toward corruption, fraudulent practices, forced labor, and child labor.
- **Sustainability and Progressive Improvement:** We promote sourcing practices that reduce environmental footprints and enhance operational efficiency. This includes preferring recyclable or resource-efficient materials, encouraging safe chemical management, reducing waste generation, and supporting suppliers who demonstrate consistent improvements in sustainability.
- **Fair treatment and Inclusive growth:** We value diversity, fairness and equal opportunity across its supply chain. We prioritize partnerships with suppliers who respect human rights, offer safe and fair working conditions, and support the socioeconomic development of local communities.
- **Risk awareness and responsible management:** We actively identify and mitigate environmental, social, safety, and operational risks in the supply chain. We encourage suppliers to adopt recognized management systems and certifications, conduct periodic assessments, and implement corrective actions where needed.
- **Support for local partners and innovation:** We strive to promote local sourcing and support suppliers who bring forward innovative, sustainable solutions. We encourage technologies, materials, and practices that enhance environmental performance and strengthen resilience across the supply chain.

#### 4.0 Definitions

- **Procurement:** Activity of acquiring goods or services from suppliers.
- **Sustainable procurement:** Procurement that has the most positive environmental, social and economic impacts possible over the entire life cycle.
- **Responsible Business Conduct:** Conducting operations ethically, respecting human rights and managing environmental impacts.
- **KPI:** indicator of performance deemed by an organization to be significant and giving prominence and attention to certain aspects.
- **Traceability:** Ability to track the origin, history and application of products and materials in the supply chain.
- **Fair Labor Practices:** Workplace standards that ensure safe working conditions, reasonable working hours, fair wages and right to freedom of association and collective bargaining.
- **Life Cycle approach:** Consideration of life cycle in decision-making or development processes.

#### 5.0 Policy Commitments

We are committed to embedding sustainability into all procurement related decisions and supply chain engagements. To achieve this, we commit to the following:

- Ensuring that all procurement activities adhere to applicable laws, ethical standards and responsible business practices particularly regarding human rights, labor conditions and environmental protection.
- Prioritizing suppliers who demonstrate compliance with recognized management systems such as ISO 19001, ISO 45001 and ISO 14001 and those who actively engage in environmentally responsible and socially ethical operations.
- Reducing the environmental impacts associated with materials, components and services by promoting resource-efficient production, responsible chemical handling, waste minimization and sustainable packaging.
- Requiring suppliers to maintain transparency in their production methods, sourcing practices and sustainability performance and to demonstrate continuous improvement across environment, health, safety and social criteria.
- Encouraging responsible sourcing of raw materials, use of energy efficient technologies and adoption of sustainable engineering and manufacturing practices within the supply chain.
- Promoting ethical, transparent and inclusive decision-making by embedding sustainability considerations into supplier selection, evaluation and ongoing engagement.
- Collaborating with suppliers to reduce emissions, conserve resources, improve workplace safety and strengthen sustainability performance across the entire supply chain.

#### 6.0 Training and Awareness

We provide regular training to procurement and supply chain teams to strengthen understanding of sustainable sourcing, environmental responsibility, compliance requirements, vendor evaluation and risk management. Suppliers are encouraged to conduct similar training to align with our sustainability expectations.

#### 7.0 Monitoring and Reporting

We monitor the implementation of sustainable procurement practices through supplier audits, performance reviews and KPIs such as certified sourcing, energy efficiency, waste reduction and compliance rates. Suppliers must maintain internal monitoring mechanisms and report environmental and social initiatives when requested.



## **8.0 Continuous improvement**

We are committed to continuous improvement by regularly reviewing this policy, updating procurement practices, adopting new technologies, incorporating stakeholder feedback and collaborating with suppliers to achieve shared sustainability goals. We seek innovative solutions to enhance environmental performance and strengthen the resilience of our supply chain.

## **9.0 Policy Review**

This policy shall be reviewed periodically every year or earlier if required due to changes in business operations, regulatory requirements or sustainability priorities. Any revisions shall be approved by senior management to ensure continued relevance, effectiveness and alignment with the company's sustainability objectives.